



**Sandy Springs Farmers Market**  
**Saturday Mornings: April – December 2010**

Vendor Application and Agreement for 2010

[www.sandyspringsfarmersmarket.com](http://www.sandyspringsfarmersmarket.com)

Business Name to be used at Market: \_\_\_\_\_

Legal Name of Business (if Different): \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Website (URL): WWW. \_\_\_\_\_

Phone Numbers Business: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Actual location of farm or business: \_\_\_\_\_

\_\_\_\_\_

Mailing address if different from above: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long have you been in business? \_\_\_\_\_

Federal Tax I.D. Number: \_\_\_\_\_

Contact Information for Authorized Representatives at the Market (if in addition to above Contact Person):

Name: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Do you have any special requirements that you need to bring to the attention of Market Management prior to your participation in the market? (For example: extra space, access to your vehicle etc?)

\_\_\_\_\_  
\_\_\_\_\_

**Vendor Type** (check all that apply):

Farmer/Grower \_\_\_\_\_ Producer \_\_\_\_\_ Other, Specialty and Non-Food Items \_\_\_\_\_ Non-Profit \_\_\_\_\_

Other (Describe): \_\_\_\_\_

**Farmer/Grower:**

Approximately how many acres do you have total? \_\_\_\_\_ Under cultivation? \_\_\_\_\_

Please describe any certifications for your product/practices (e.g., Organic or Naturally Grown, etc.), please list them here (and provide copies with your application):

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**Producers and Food Vendors:**

What is the production process of your product?

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Please describe local ingredients you use to prepare your food?

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**Restaurants (Prepared Foods for on or off-site consumption):**

Please describe local ingredients you use to prepare your food?

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**Artists (Crafts) and Non-Food Vendors (such as soaps, potpourri, baskets, etc.):**

What is the production process of your product?

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**All Vendors:** Please list other Farmers Markets that you participate in (attach extra pages if necessary):

Market Name: \_\_\_\_\_ Which Day? \_\_\_\_\_ Where? \_\_\_\_\_

Market Name: \_\_\_\_\_ Which Day? \_\_\_\_\_ Where? \_\_\_\_\_

The **Sandy Springs Farmers Market** wants to get to know our vendors and promote your products to our visitors. Please provide us with a brief bio (5-6 sentences) about your farm/business. Suggested highlights include where you are located, how long you have been in business, how or why you got started, special techniques or methods that you practice and a signature product that is a specialty of yours. Additionally, please send us any information (including media coverage) that you have about your business so that we can share this information with our visitors. (*Attach extra pages if necessary*).

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**Vendor Requirements/Checklist:**

Your completed application will require the following information be provided in advance of your participation in the Sandy Springs Farmers Market:

**All Market Participants/Vendors**

\_\_\_ Insurance Requirements

- Provide a Certificate of Insurance which includes description of your Product and/or General Liability Coverage
- Certificate of Insurance **MUST LIST "The City of Sandy Springs" and "SSFM, LLC"** as additional insureds. **Physical location of Market is 235 Sandy Springs Circle, Atlanta, Georgia**
- Proof of Auto Liability Insurance

\_\_\_ Local (City/County), State or Federal Certifications **which are applicable** to your products being sold at the Market. These might include (and please provide all that apply)

- \_\_\_ Business License
- \_\_\_ Certified Producer or Processor Certificate
- \_\_\_ Certified Organic Certificate
- \_\_\_ Certified Naturally Grown Certificate
- \_\_\_ Health Department Certificate(s)
- \_\_\_ Certified or Licensed commercial kitchen certificate and/or Food Handler Permit (for serving of samples)
- \_\_\_ CNG Certificate; Egg Candling License, Live Plant License
- \_\_\_ USDA or similar city, county, state or federal certifications for meat or other food processing

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**Sandy Springs Farmers Market  
Vendor Agreement - 2010**

The Vendor named above has applied to participate in the Sandy Springs Farmers Market for the 2010 Calendar year. The Vendor and SSFM, LLC, which is the market organizer and manager (the "Market Manager"), agree as follows:

Vendor certifies that the information contained in this Application, and the documents given to the Market Manager, are true and correct and that the Vendor will promptly update the Market Manager if any of such information changes.

Authorized Vendor will only sell the products that are approved by the Market Management as indicated on the Product List. (Approval YES/NO section to be completed by Market Management upon receipt of Application). Market Management will notify Vendor of any products designated a "NO" or doubtful status.

Vendor has received and reviewed the Rules and Regulations for the Market and agrees to same. The Market Rules and Regulations may be amended from time to time and are hereby incorporated into this Agreement. Without limiting that general statement, the Vendor acknowledges and agrees:

- The Market will be open on Saturday mornings from April – December, 2010 and it is expected that Vendors will participate on a consistent/weekly basis.
- All decisions by the Market Manager are final, including space assignments, product approvals, market cancellation policies, dispute resolution and determining Vendor's ongoing participation in the Market.
- The Vendor will at all times maintain required licenses, certifications and insurance as a pre-condition for it's participation in the Market. **Vendor is an independent contractor/business and specifically acknowledges and agrees that neither the Market nor the City of Sandy Springs shall have any liability to Vendor or with respect to the products sold by Vendor.**

- Vendor will at all times comply with local, state and federal laws, rules, regulations and guidelines with respect to the products sold by Vendor at the Market.

Vendor acknowledges the City of Sandy Springs, Georgia, owns the property on which the Market is located; however, the Market is independently owned and operated by the Market Manager, and not by the City of Sandy Springs. There is an expectation that Vendors will participate in the Market on a consistent/weekly basis. Vendor further agrees to fully cooperate with Market at all times for the purpose of producing a first-rate, customer-friendly market. The Market may be temporarily or permanently closed at any time at the discretion of the Market Manager. Vendor's sole recourse in the event of the Market being closed is a refund of any pre-paid weekly fees for the day(s) that the Market is closed.

Vendor will promptly pay all Fees due to the Market as a pre-condition of its ongoing participation. The preferred method of payment is a check payable to **Sandy Springs Farmers Market**. The agreed fees are set forth below:

**Fees due with Application:**

Application Fee:	\$20.00 (Waived for participation prior to May 15)
Annual Season Fee (2010)	No Charge
<b>Total Fees due with Application:</b>	<b>\$_____</b>

**Weekly Fees:**

Base Weekly Fee	\$_____
Other/Fees:	\$_____
_____	\$_____
_____	\$_____
<b>Total Weekly Fees:</b>	<b>\$_____</b>

**Additional Agreements between Vendor and Market:**

\_\_\_\_\_  
 \_\_\_\_\_

**By their signatures below, Vendor and Market Manager agree to the above terms for the 2010 Season.**

Date: \_\_\_\_\_, 2010

Vendor Business Name: \_\_\_\_\_

Sandy Springs Farmers Market - Market Manager

By: \_\_\_\_\_

By: SSFM, LLC

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
 Authorized Representative

**PLEASE FAX, EMAIL OR MAIL YOUR SIGNED APPLICATION AND AGREEMENT TO:**

Andy Bauman  
**Fax: 404-835-1476**

Email: [andy@sandyspringsfarmersmarket.com](mailto:andy@sandyspringsfarmersmarket.com)  
 Ph: 404-835-1473

Mail: Sandy Springs Farmers Market  
 c/o Andy Bauman  
 5605 Glenridge Drive, Suite 775  
 Atlanta, Georgia 30342

OR

Jeffrey Langfelder  
 Email: [jeff@sandyspringsfarmersmarket.com](mailto:jeff@sandyspringsfarmersmarket.com)  
 Ph: 404-386-0555